

## Activity #1

Type the number word then press the spacebar. Next type the number. When you're finished with a line, press Enter.

If you finish quickly, type more numbers.

**One 1**

**Two 2**

**Three 3**

**Four 4**

**Five 5**

**Six 6**

**Seven 7**

**Eight 8**

**Nine 9**

**Ten 10**

## Activity #2

Type these abbreviations in all uppercase letters. Use the Caps Lock key. Press enter after each one.



**USA**



**NASA**



**OH**



**NBA**



**USAF**

### Activity #3

1. Type ten periods.

.....

2. Type the sentence. Press the shift key to make an uppercase letter. Press the spacebar after each word. When you get to the last word, do not press the spacebar. Press the period after the last word.



**The dog is black.**

3. Type ten question marks.

**??????????**

4. Type the question. Press the shift key to make an uppercase letter. Press the spacebar after each word. When you get to the last word, do not press the spacebar. Press the shift and question mark after the last word.



**Is the dog black?**

## Activity #4

1. Type the following words. Press Enter after each word.

**I**

**You**

**Me**

1. Now use the backspace key to get rid of all the words.

2. Type the words again.

**I**

**You**

**Me**

3. Now click your cursor in front of the first word. It should look like this.

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4. Now use the delete keys to get rid of all the words.

## Activity #5

1. Type the following words.

**Girl**

**Boy**

**Run**

**Walk**

2. Use your up arrow to move the cursor to the end of the word girl. Now type an **s**. Girl is now Girls.
3. Use your down arrow to move the cursor to the end of the word boy. Use the backspace key to get rid of the **y**. Now type **ot**. Boy is now boat.
4. Use your down arrow to move the cursor to the end of the word walk. Now type **ing**. Walk is now walking.
5. Use your mouse to place the cursor in front of the word run. Use the delete key to get rid of the **r**. Now type an **f**. Run is now fun.
6. Use your right arrow to move the cursor to the end of fun. Now type **ny**. Fun is now funny.

**Girls**

**Boat**

**Funny**

**Walking**